

Madison City Council Agenda
Tuesday, May 5 @ 5:30 pm

- A. Lord's Prayer/Pledge of Allegiance
- B. Calling of Roll and Notice of Absentees
- C. Reading, Approving, Correcting or Disposing of Minutes from prior meeting
- D. Presentation of Petitions, Memorials, Remonstrance's, Introduction of Motions and Guests
 - Attorney General Curtis Hill
- E. Resolutions or Bills
 - Interlocal Cooperation Agreement with County Regarding Public Safety Tax Sharing
- F. Reports, Recommendations and other business from Standing/Select Committees of the Council
- G. Reports of City Officials (written reports provided in packet)
 - Street Department: Tony Sorrells
 - Building and Design: Brian Martin
 - Planning and Preservation: Nicole Schell
 - Utilities: Brian Jackson
 - Fire Department: Bill DeVries
 - Economic Development: Matt Wirth
 - Chief of Staff: Mindy McGee
- H. Bills on Third Reading
 - Ordinance 2020-6: Repealing & Replacing Ord. 35.16; Econ Dev. Rev. Loan Fund (Chatham)
- I. Bills on Second Reading
- J. Miscellaneous
- K. Public Comments
- L. Mayor's Comments
- M. Next Council Meeting Tuesday, May 19, 2020 @ 5:30 pm.
- N. Motion to Adjourn

COMMON COUNCIL

APRIL 21, 2020

For historical purposes, this is the second Common Council meeting held by Zoom Technology due to the Covid 19 virus.

The Common Council of the City of Madison, Indiana, met in regular session at 5:30 P.M. at City Hall, 101 W. Main Street.

Mayor Courtney opened the meeting with the Lord's Prayer followed by the Pledge of Allegiance to the Flag.

Present: Thevenow, Creech, Rampy, L. Dattilo, Bartlett, D. Dattilo and Chatham (7-0).

MINUTES:

Thevenow made a motion to approve the April 7, 2020 minutes, seconded by Rampy. All in favor, motion carried (7-0).

RECOGNITION OF 911 DISPATCH:

The week of April 12th through April 18th is National Public Safety Telecommunications Week. Mayor Courtney made a statement to honor all the heroes behind the scenes, the 911 dispatchers and operators that answer our calls in times of crisis.

CONGRESSMAN GREG PENCE ADDRESS:

6th District Indiana Congressman Greg Pence addressed the public and the Council on the Federal Government's response to the Covid 19 situation. Pence spent approximately 40 minutes addressing the issues and taking questions from the Council and city government.

INDOT ROAD TRANSFER AMENDMENT:

Mayor Courtney showed a video from June 24, 2014 which showed Mayor Welch laying out his vision for the Bridge Approach Project moving forward. Courtney also honored all previous Mayor's involved with the project. The amendments include the increased costs from approximately \$14 million to \$15.1 million dollars. A portion of East 2nd Street just East of Harrison to Highway 56 is transferred to the State. A specific culvert heading East toward Hanover Hill will be repaired by INDOT due to some extensive wear.

The city will apply for grants in 2021 or 2022 to get funds to resurface the 4.5 mile stretch from Main Street to the top of Hanover Hill. Bartlett made a motion to suspend the rules and not require City Attorney Jenner to read the lengthy agreement, seconded by Creech. All in favor, motion carried (7-0). Dattilo made a motion to approve the amended agreement, seconded by Bartlett. Roll call vote: Chatham – Y, L. Dattilo – Y, Bartlett – Y, D. Dattilo – y, Creech -Y, Rampy - Y, Thevenow – Y. The agreement is passed (7-0).

RESOLUTIONS OR BILLS:

RESOLUTION NO. 27-2020 (THEVENOW)
A RESOLUTION OF THE COMMON COUNCIL
OF THE CITY OF MADISON, INDIANA APPROVING THE
ISSUANCE OF FEDERAL, STATE OR LOCAL GRANT FUNDING

As part of the Coronavirus Aid, Relief and Economic Security (CARES) Act, \$30,000.00 has been presented to the Madison Municipal Airport with no matching funds required. Those funds will supplement lost revenue due to the virus shutdown. Thevenow made a motion to approve Resolution No. 27-2020, seconded by Rampy. Roll call vote: Rampy – Y, D. Dattilo – Y, Creech – Y, Bartlett – Y, Thevenow – Y, L. Dattilo – Y, Chatham – Y. Resolution No. 27-2020 is passed (7-0).

BOARD APPOINTMENTS:

Mayor Courtney announced the two nominated Council appointments to the Loan Review Committee, Bill Hensler and Mark Goley. Rampy made a motion to approve the two Council appointments, seconded by Creech. All in favor, motion carried (7-0).

BILLS ON THIRD READING:

ORDINANCE NO. 2020-4 (RAMPY)

AN AMENDMENT TO CITY ORDINANCE 35-22,
PRESERVATION AND COMMUNITY ENHANCEMENT PROGRAM
(PACE) NON-REVERTING FUND

Nicole Schell introduced an amendment to the Ordinance to change the wording from *the committee will meet on a quarterly basis* to *the committee will meet and make grants "at least" on a quarterly basis*. D. Dattilo made a motion to approve the amendment, seconded by Chatham. Roll call vote on the amendment: L. Dattilo – Y, Chatham – Y, Thevenow – Y, Creech – Y, Rampy – Y, Bartlett – Y, D. Dattilo – Y. The amendment is passed (7-0). Roll call vote on the Ordinance: D. Dattilo-y, Creech-y, Thevenow-y, L. Dattilo-y, Rampy-y, Bartlett-y, Chatham-y. Ordinance No. 2020-4 is passed (7-0).

BILLS ON SECOND READING:

ORDINANCE NO. 2020-6 (CHATHAM)

AN ORDINANCE OF THE COMMON COUNCIL
OF THE CITY OF MADISON, INDIANA
REPEALING AND REPLACING CITY ORDINANCE
35.16 ECONOMIC DEVELOPMENT REVOLVING LOAN FUND

No comment. Ordinance No. 2020-6 will move to the third reading at the next Council meeting.

MISCELLANEOUS:

Chief of Staff McGee gave an overview of the City's response to the Covid-19 crisis. The city is hiring 35 temporary employees which are local people who have lost their jobs. McGee thanked Cara Fox who is coordinating the hiring. Since the City has lost services of the DOC, many of these hires are going to the street department. Work is also being done on archiving documents. Five people are doing community outreach and helping those people that may be in distress or need grocery pickup, etc. Approximately 3500 help cards have been delivered throughout the community that citizens can hang on their door to alert others they need help.

MAYOR'S COMMENTS:

Mayor Courtney added that much of the help from the distress cards is coming from neighbor to neighbor than from just the City. The City continues to monitor the progress on an eventual reopening of the economy locally. More testing is becoming available. A letter from Molly Dodge was read that stated drive-thru testing will be available at Ivy Tech for those with symptoms. An interlocal agreement with the County should be available for review at the next Council meeting. Work is continuing with the County on the two mile buffer zone. Economic development is still a big focus and the project for the hilltop shopping center continues to move forward. Work on the small business rescue fund is also in progress.

Next Council meeting is Tuesday, May 5, 2020 at 5:30 P.M. at City Hall or by Zoom if necessary.

Creech made a motion to adjourn, seconded by L. Dattilo. All in favor, motion carried (7-0).

Meeting adjourned at 6:56 P.M.

APPROVED:

President Pro Tempore,

Rick Berry, Clerk-Treasurer

5/1/2020

Street Department Report

We have been doing the daily trash, recycle, and compost pickup

Mowing grass- Attached is the list of everything we mow

Madison Tool and Die has donated about 10 of there employees that has helped us keep up with mowing cemeteries and help with some maintenance at Rucker Complex.

Flowers are starting to come in and we will start planting them this week.

The job replacement program has been great. We have hired about 30 to 35 people to work in various positions. We have lost a few since they have been called back to their job.

Getting ready to start on sidewalk in front of Brown Gym

[illegible]

[illegible][illegible]

Hilltop Parks
Johnson Lake
Oak Hill
Sports Complex
Skate Park
Playground for All
Sunrise Golf Course
Sewer Dept
Wells Dr <small>(Moroe & Wells Dr. Intersection)</small>
Miles Ridge (E of Laurel Ln) Hatcher Hill (Top of Hill) Franks Dr. (Off Hannah Dr) Flint St
8th St on Cub Trail
Hereford Lake (Main Station)
Sewer Plant (Inside)
Water Dept
JPG <small>(W End next to Country Club)</small>
South Tank <small>(Wilson Ave next to RR)</small>
North Tank <small>(Wilson next to Recycle Center)</small>
SR 62 Tank <small>(Junction 56/62 by Putt Putt)</small>
Ferry Street

[illegible]

[illegible]

[illegible][illegible]

[illegible]

[illegible]

Lytle Park

City Council Notes- May 1, 2020

Brian T. Martin

City of Madison, Building Inspector

Project Update

1. Autumn Trace- Majority of exterior finish is complete (brick, siding)
 - Center core now under drywall, painting complete in four living quads
 - Main water service to building under way.
2. Tower Tack- Building A drywall and paint complete, finishes started
 - Building B rough-in inspection completed, waiting for drywall to begin
 - Site work for drainage, sidewalks, curbs, and parking continues
3. Cotton Mill- Gypcrete floor system prep on fourth floor, with gypcrete install scheduled for Monday.
 - Roof sheathing rebuild complete, with temporary weatherproofing
 - Blasting/cleaning interior shell has moved down to the second floor
 - Elevator shaft construction underway
 - Interior tuck-pointing continuing, with exterior tuckpoint sample in motion
 - Road cut on Baltimore Street, and upper portion of dangerous retaining wall has been removed.
4. Bethhany's Home Health Care (old Sonic Bldg)- Demo of existing, and new structural rebuild complete.
 - Mechanicals, insulation, and drywall in place @ interior
 - Brickwork and Entry complete on exterior
5. Not much activity heard from the list of restaurant remodels- Alforno and Courtyard Grille downtown, and Mi Viejo, Tapatios, and Rivertowne Eatery on the hill
6. Granbrazil Addition and Geyman Vet Clinic still have not begun construction yet.
7. A steady flow of building permits going out the door for small remodel and addition projects in town.
8. Permits for 3 pools out the door, with four more pool permits in the works

Nicole M Schell

Preservation Coordinator

(812) 274-2750

Email: preservation@madison-in.gov

Friday, May 01, 2020



City of Madison

Office of Planning and Preservation

101 W Main Street
Madison, Indiana 47250-3775

City Council Report:

Historic District Board of Review

At the April 27th meeting the Historic District Board of Review had 5 applications which were approved. During COVID-19 staff approved the following applications following a 15 day comment period:

Applicant	Address	Date of Approval	Building Element
John Schuring	309 Madison St	4/13/2020	Door
Chris and Ruthie McGarry	712 W Second St	4/13/2020	Siding
Judy Sanders	1122 W Main St	4/22/2020	Door
Mark Prickett	602 Jefferson St	4/24/2020	Door

In April the office reviewed the following applications:

Applicant	Address	Date of Approval	Material
Ron Bateman	204 Plum St	3/24/2020	wood and iron fence
Sarah Grey	312 W Third St	4/3/2020	Wood fence
David Rettig	305 E Fourth St	3/25/2020	Allied Aluminum storm windows
Angela Lobb	213 Jefferson St	3/25/2020	ProVia storm windows
Stew and Kim Hizey	417 E Third St	4/23/2020	Wood fence

Preservation and Community Enhancement Fund

The PACE Committee has had one organizational meeting to discuss the amended guidelines and scoring process for the new dilapidated structures grant, and the dangerous buildings grant. We also extended the deadline for properties within the target areas or projects that qualify for the new programs. The PACE committee will meet to review applications on May 11th.

Stellar

Sedam began work on the off-site improvements at Tower Tack Factory in the beginning of March. Plans continue to be developed for Crystal Beach. We are planning a public hearing/open house for the Crystal Beach project. We are working on finalizing the application for Georgetown Memorial Park and should submit that application within the next couple of months. We are determining whether to submit the Crystal Beach application prior to having a public hearing to speed up the review process since OCRA has amended their public hearing guidelines.



City of Madison

WATER AND SEWAGE DEPARTMENT
Indiana's Oldest Water Company

101 W MAIN STREET
MADISON, INDIANA 47250
(812) 265-8312
FAX (812) 273-0575
madutil@madison-in.gov

UTILITY MANAGER REPORT: May 5, 2020

1. Budget/Planning

- a. Water – Meeting with Commonwealth next week to discuss Water Master Plan. Emailed Kevin Mullikin to set up meeting so I can start compiling data for rate study.
- b. Sewer – get with SBM - Feasibility of combining our two (2) sewer systems into one system with a single or dual rate structure – simplify accounting in Treasurer's office and billing office

2. High Priorities

- a. Water – Ron & I met with contractors at Autumn Trace – they are beginning the installation of the new 8" water main and the other utilities to development across from KDH

3. Capital Projects

- a. Started to Install new 8" water main up by Ivy Tech to replace 8" line that has broken several times – partially in INDOT ROW– vital line – supplies KDH & new development

4. Staffing

5. Issues/Solutions

- a. Was contacted by Wesley Richie of State Board of Accounts on Monday, April 27th; Said they were beginning the audit of City's federal grant programs. I sent him some preliminary information (MBE/WBE)
- b. Disconnects – the moratorium continue until advised otherwise

6. Other Housekeeping

- a) Council/Boards
- b) News/Recognition
- c) Travel/Schedules
 1. Apr. 27th – INDOT bridge approach - met via video conference
 2. Week of May 4th – Meet w/ Commonwealth Eng.
 3. May – Meet w/ SBM to discuss water rate study
- d) Ideas



City of Madison Fire Department



Incident Totals for April 2020

Fire/Rescue Related 27

Medical Related 8

Special Projects

With the temporary job placement program the department has been fortunate enough to have a group repainting and applying reflective striping to the fire hydrants located in the City Limits. As of 5-1-2020, the Hilltop is approximately $\frac{3}{4}$ complete and we will be starting in the downtown area the week of 5-4-2020.

Apparatus Updates

All of the City of Madison Fire Department Fire Apparatus have been tested for efficiency and safety for ground ladders/aerial and fire pumps.

PPE Status

The Fire Department has been tasked with supplying all City departments with essential Personal Protective Equipment (PPE). Currently the stock levels are dwindling, but we are still ok and receiving shipments occasionally.

Tammy Acosta

From: Matt Wirth
Sent: Friday, May 01, 2020 3:03 PM
To: Tammy Acosta
Subject: Staff Report

Below is my staff report and summary of the immediate strategic issues I am working on:

A quick summary of what the COVID 19 Pandemic has done to our local economy:

I have listed below our unemployment claims in Jefferson County through April 11.

Week Ending:

March 21-305

March 28-670

April 4-595

April 11-651

Total of-2,221

We estimate our current unemployment rate to be at over 20%.

Hardest hit are both Arvin-Sango and Madison Precision Products who are automotive suppliers.

Economic Development current Strategic Initiatives I am working on.

Clifty Plaza Shopping Center:

Working closely with Mayor and Redevelopment Commission on the project.

Appraisals have been completed and offering sheets are being prepared for prospective bidders who may have an interest.

Focus remains on retail and Multi Family Housing. We have a conditional purchase agreement in place.

Downtown Grocery Store:

Continues to be a strong focus and am currently extrapolating data and demographics, so that we have the most up to date information to see how feasible a grocery store might be, but also utilizing data for other possible projects.

We have to know who our "audience is" in downtown Madison and use current data to support those decisions.

Madison Small Business Rescue Fund:

Developing small business revolving loan/grant fund to assist those small businesses that may "fall through the cracks" and not receive any SBA funding.

Reach those that are in danger of closing within next 3-6 months as a recent survey shows that number to be at almost 60%.

Our small business community has been hit extremely hard by this Pandemic and we are working towards helping where we can and it makes sense.

As always, please reach out to me with any questions or concerns.

Thank You

Matt



Matt Wirth
Director of Economic Development
Office of the Mayor
City of Madison, Indiana
(812)-265-8300



City of Madison

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Chief of Staff
Mindy McGee

101 West Main Street
Madison, IN 47250-3775

Tuesday, May 5, 2020

City Council update:

Budget Preparation

I have spent a great deal of time in the last two weeks in meetings/webinars related to budget planning, not only for the 2021 budget process, but also in assessing finances for the remainder of 2020. The COVID – 19 stay-at-home order has affected several funds that create our revenue as well as the relaxation of late fees for property taxes, may create a reduced amount of tax dollars we will receive or delay the timing. I am working with Clerk-Treasurer, Berry with support from County Auditor, Sherry Eblen to collect data and create cash flow projections that will assist with our financial planning going forward. We are currently evaluating capital projects and prioritizing based on commitments, necessity, grant requirements and timing.

We do have an option to utilize a gap-funding loan from the Indiana Bond Bank, if needed, to make sure cash flow remains constant and would be re-paid by the end of the year once all tax revenue has been received. We are evaluating whether or not we believe we will have a need for gap funding, and hopefully not, but have initiated the process just in case, based on application deadlines. If we determine that the timing of our cashflow is sufficient for this budget year we will not use the funds.

I will begin 1:1 sessions with department heads very soon to begin the initial budget planning process in preparation for our budget workshop sessions that are scheduled for July 28 & 29 for the 2021 budget year.

Community Crossings Grant

The City of Madison received \$721,817 in funding for our summer road paving projects. A bid package is being prepared with details to follow. I have attached a map of downtown and hilltop streets that will be paved through this grant. Any changes made to the individual streets on the paving list at this point would mean that we cannot use CCG funds and would need to pave streets not on this list at 100% our cost. For the approved paving list, we will pay a 50% match to complete.

Staff updates

We had a few staff changes in our Parks Department late last week. Seth Pennington will be joining us as Interim Parks Director as of May 11th while David Stucker will move to the position of Program Director for the Senior Center. Scott Davidson is no longer in his position as Sports Program Supervisor and Bob Cooke has retired as of Friday, May 1.

Go gle Maps

Community Crossing downtown limits

city/downtown limits

city/downtown limits

city/downtown limits

city/downtown limits

city/downtown limits

city/downtown limits

city/downtown limits

city/downtown limits

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city/downtown limits

city/downtown limits

city/downtown limits

Madison
Junctional Facility

downtown limits

River

Ohio River

Coopers Creek
Campground

Indiana
Kentucky

Indiana
Kentucky

Indiana
Kentucky

Indiana
Kentucky

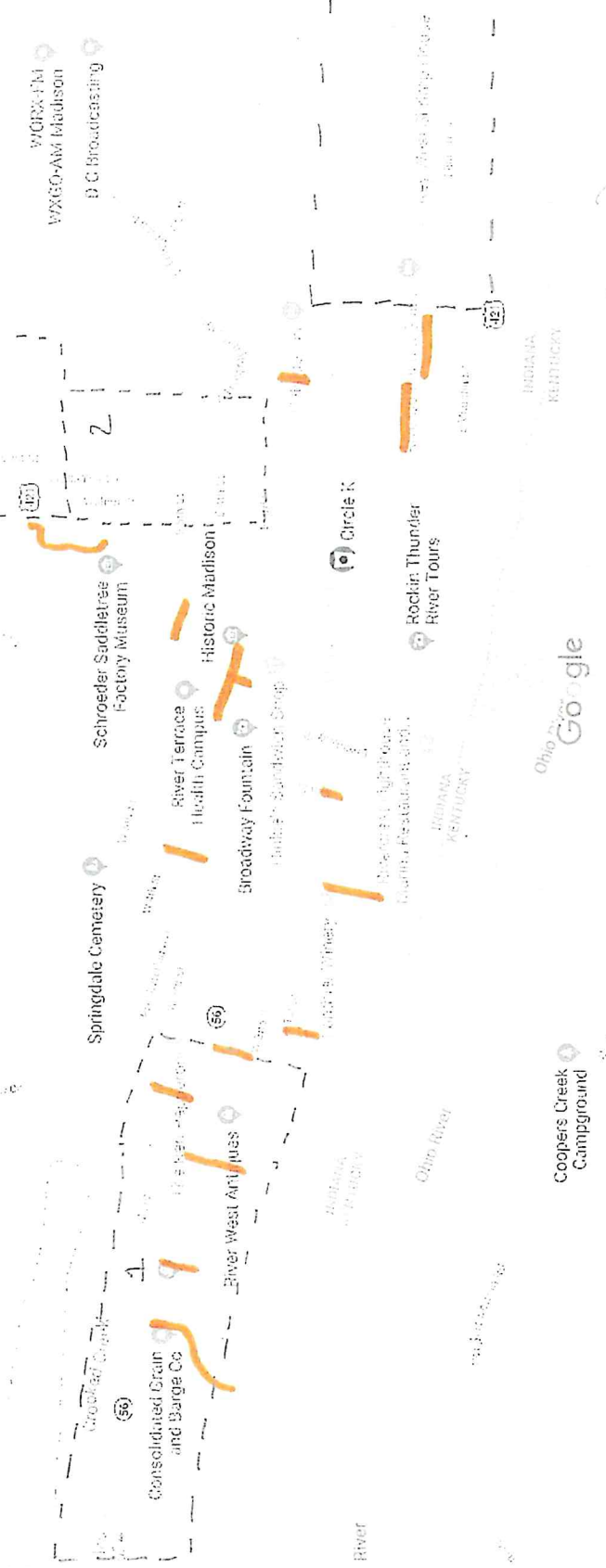
Indiana
Kentucky

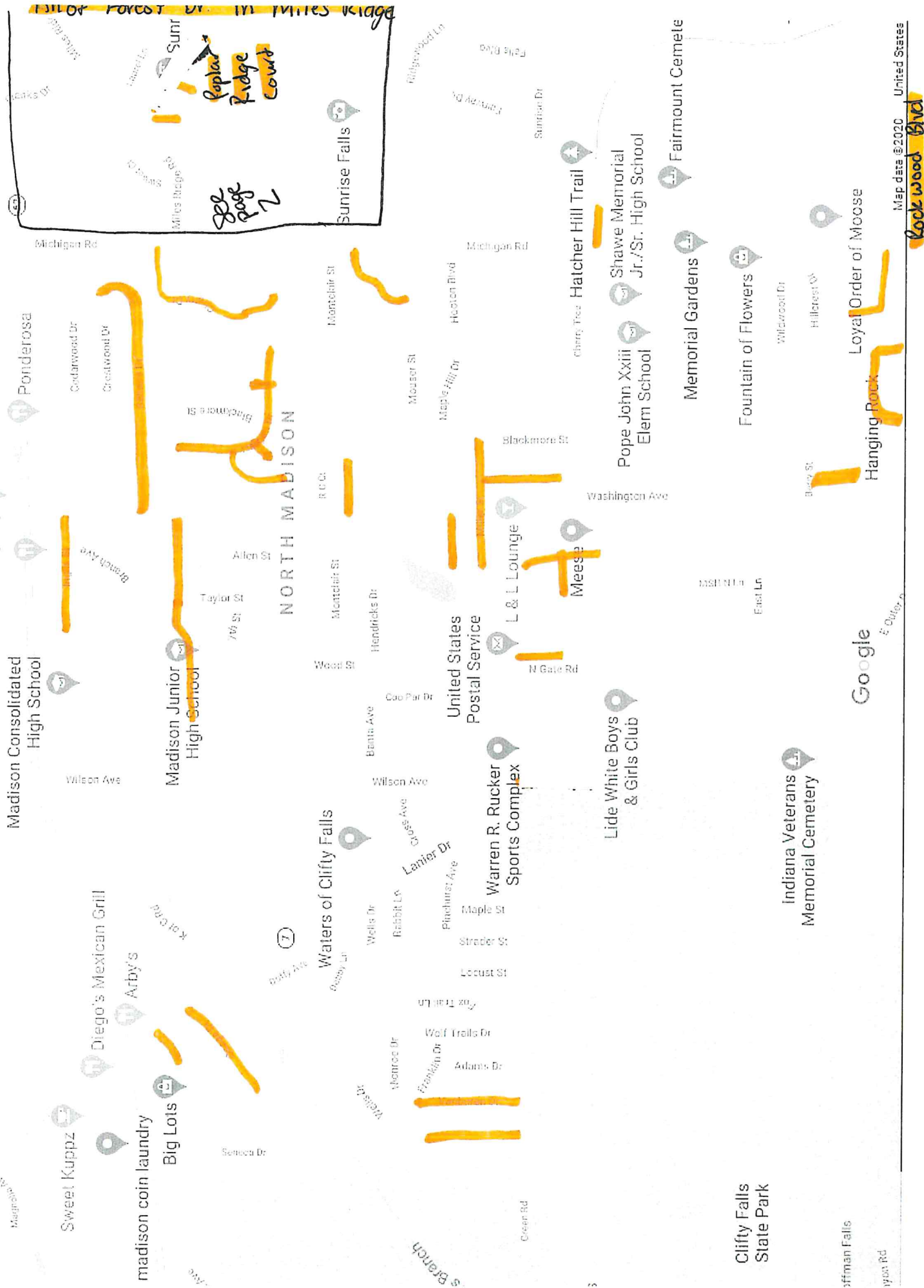
Indiana
Kentucky

Indiana
Kentucky

Ohio River

Map data ©2020 1000 ft





Page 2 - Hill Top



AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF MADISON, INDIANA REPEALING AND REPLACING CITY ORDINANCE 35.16, ECONOMIC DEVELOPMENT REVOLVING LOAN FUND

WHEREAS, on December 26, 1985, the Common Council of the City of Madison, Indiana passed Ordinance 1985-31, an Ordinance that established an Economic Development Revolving Loan Fund (EDRLF) after receiving a grant from the State of Indiana Department of Commerce for Community Improvement Program Loan Funds; and

WHEREAS, on November 22, 1985, the Common Council of the City of Madison, Indiana passed Ordinance 2000-18 that amended the original Ordinance that authorized the Madison Industrial Development Corporation to administer the EDRLF program; and

WHEREAS, current certain circumstances now require the City have the EDRLF program managed and controlled by the City administration; and

WHEREAS, the Common Council believes that the continuation of the EDRLF program is of public utility and is in the best interest of the citizens of Madison, and now desires to repeal the current Ordinance 35.16 and replace the Ordinance with the attached Exhibit A.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of Madison, Indiana that the current version of City of Madison Ordinance 35.16 is hereby repealed and is replaced by the new Ordinance 35.16 attached as Exhibit A.

The foregoing Ordinance was passed and adopted by the Common Council, City of Madison, Indiana at a regular meeting held on the ____ day of _____, 2020.

PRESENTED BY:

Councilman

Bob G. Courtney, Mayor

(SEAL)

ATTEST:

Rick Berry, Clerk-Treasurer